

TOWN HALL PRESERVATION COMMITTEE
TOWN OF HOOKSETT



MINUTES OF MEETING
June 1, 2015
(There was no May meeting)

Members present: Kathie Northrup, Jim Sullivan. Staff present: Katie Rosengren, Matt Lavoie.

Meeting called to order at 11:10 a.m. in admin conference room.

Jim moved to accept minutes of 4/6/15, Kathie seconded. Unanimously approved.

PUBLIC INPUT: None

COMMUNICATIONS, CORRESPONDENCE AND MISCELLANEOUS:

1. The library was going to declare as excess about 40 chairs so we accepted them for possible use later. DPW moved them to the old town hall for storage. We also had the opportunity to get 3 glass-top display cases from SNHU. They, too, are stored in the former assessor's office.
2. Moose Plate Grant requires 6-month reporting. Kathie sent in the first report.

REVIEW ASSIGNMENTS:

1. Diane, in-kind donation by electrician and deconstruction update. Deferred, Diane not present.

NEW BUSINESS:

LCHIP

LCHIP grant round open. This is a matching funds grant. Mandatory workshop 6/3 (Katie and Kathie going); notice of intent to apply 6/8; application due by 6/26. Katie will take the lead in preparation of application.

Discussed what we should apply for. Decided on restoration of the four large windows as a necessary and highly visible project critical to the project as a whole.

OLD BUSINESS:

Heritage Day

About 20 visitors; very interested in the progress and enjoyed reviewing the plans.

Kim Blichman (Clerk's Office) has the combo to the safe and has notified building maintenance. The vault was locked for Heritage Day.

Old Home Day

Kathie sent in Old Home Day registration form. OK for joint table with Heritage Commission, same location as last year. Mat and Kathie will cover. Hours—ready for sales at 10 a.m., may not break down before 5 p.m. but no vehicles on and off the field before 6.

Volunteers

Kathie will inquire about a volunteer to stabilize some of the chairs we got from the library.

Deconstruction

Elevator. DPW has gotten opinions from two elevator companies. Both advise against trying to salvage the unit so DPW will remove as time allows.

The Moose Plate Grant Project Schedule for the ceiling assumes a completion date no later than August 1, 2016.

Kathie left a message for contractor last week; she will update him on our progress.

Update from Diane deferred: elevator removal, HVAC/schedule Freon removal, status of electrical room, etc.

We will want to retain and measure the location of the piece of the wall by the staircase which shows the curve of the original stage.

ASSIGNMENTS:

1. Diane, in-kind donation by electrician
2. Diane, elevator
3. Diane, HVAC—schedule Freon removal
4. Katie, LCHIP intent and application
5. Kathie, volunteer to stabilize chairs

Meeting adjourned 11:50 a.m.

Kathleen Northrup, Chair
June 5, 2015

NEXT MEETING - MONDAY, JULY 20, 2015 - 11 a.m.
Please note: the first Monday is a holiday